



## Wisconsin State Reading Association

### Awards and Honors

#### Guidelines for: **Outstanding Administrator Award**

#### Purpose of the award:

The purpose of the Outstanding Administrator Award is to honor Wisconsin administrators who demonstrate outstanding leadership in the field of literacy.

#### Nomination Procedure:

- Select one (1) administrator in your local council's area to nominate for this award.
- Gather **three** letters of support representing the following sources:
  - teachers
  - local council president
  - immediate supervisor
  - board member
  - parent, etc.
- Letters of support should include the following information:
  - Evidence that the administrator is an advocate for reading
  - Statements delineating the administrator's knowledge about the field of reading and that his/her leadership reflects current research and practice
  - Evidence of being an outstanding role model for administrators, parents, students and teachers
  - Evidence that the administrator has encouraged and supported literacy in the home, school, and community
- If available, include a copy of the administrator's resume (not required).
- Local Councils may submit one entry per year.
- Honored Administrators receive a plaque and a one year membership to WSRA at the WSRA Annual Convention.
- Submit nomination form, supporting letters and resume, if available, to the Awards and Honors Committee on or before the deadline of November 1<sup>st</sup>.

## Wisconsin State Reading Association

### Outstanding Administrator Award

#### NOMINATION FORM

Administrator's Name: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

\_\_\_\_\_

District Name: \_\_\_\_\_

District Address: \_\_\_\_\_

\_\_\_\_\_

School Phone: (     ) \_\_\_\_\_

E-mail: \_\_\_\_\_

Local Newspaper: \_\_\_\_\_

Address: \_\_\_\_\_

Nominated by (Local Council name): \_\_\_\_\_

Council President's Signature: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

Please attach three letters of support which are the basis for this nomination and mail three copies of everything to:

Awards and Honors Chair  
Nancy Walsh-Boeder  
6207 Forest Ridge Ct  
McFarland, WI 53558-9235

**Deadline: Entries must be postmarked on or before November 1<sup>st</sup> of each year.**